#### **Selectboard Meeting Agenda**

Monday, January 10, 2022 – <u>5:00</u> PM 100 Old School Street, South Londonderry, VT 05155

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda

[1 VSA 312(d)(3)(A)]

- 3. Minutes Approval Meeting(s) of 12/20/2021
- 4. Selectboard Pay Orders
- 5. Announcements/Correspondence
- 6. Old Business
  - a. Review and discuss proposed FY2023 Budget
- 7. Visitors and Concerned Citizens
- 8. Town Officials Business
  - a. Beautification Committee Request for Town Meeting article
- 9. Transfer Station/Solid Waste Management
  - a. Updates
- 10. Roads and Bridges
  - a. Updates
  - b. Consider request for VAST use of Town highway Mansfield Lane
  - c. Access Permit 2022-01 Middletown Road, Parcel 060202.001
  - d. Review and discuss RSMS study (continued)
- 11. Old Business
  - a. Consider sale of Town-owned property Parcel 103001.000 [24 VSA 1061]
  - b. Review and discuss draft water-wastewater study (continued)
  - c. Discussion of use of funds from the American Rescue Plan Act (ARPA)
- 12. New Business
  - a. Review draft Town Meeting Warning
  - b. Consider sale of Town-owned property Parcel 110001.000 [24 VSA 1061]
  - c. Executive Session(s) The appointment or employment or evaluation of a public officer or employee per 1 V.S.A. 313 (a)(3)
  - d.c. Executive session Pending or probable civil litigation or a prosecution, to which the public body is or may be a party, per 1 V.S.A. 313 (a)(1)(E)
- 13. Adjourn

Meeting documents will be available at <a href="http://www.londonderryvt.org/town/agendasminutes/">http://www.londonderryvt.org/town/agendasminutes/</a> approximately 24 hours before the meeting.

As Amended at Meeting

#### **Selectboard Meeting Agenda**

#### Monday, January 24, 2022 - 6:00 PM

#### Meeting will be held remotely online, with no physical presence, see information below

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda

[1 VSA 312(d)(3)(A)]

- 3. Minutes Approval Meeting(s) of 1/10/2022
- 4. Selectboard Pay Orders
- 5. Announcements/Correspondence
- 6. Visitors and Concerned Citizens
  - a. Monthly update One Londonderry
- 7. Town Officials Business
  - a. Town Treasurer Year-to-date budget review
  - b. Planning Commission Monthly update
  - c. Update on Legislative Redistricting
- 8. Transfer Station/Solid Waste Management
  - a. Updates
- 9. Roads and Bridges
  - a. Updates
  - b. Access Permit 2022-02 Little Pond Road, Parcel 017043.000
  - c. Annual VTrans Certificate of Highway Mileage [19 VSA 305(b)]
  - d. Discuss special weight limits for highways and bridges [23 VSA 1400b & 1400c]
  - e. Consider application(s) for excess vehicle weight permits [23 VSA 1400a]
- 10. Old Business
  - a. Consider agreements for Welcome to Londonderry signage
  - b. Discussion of use of funds from the American Rescue Plan Act (ARPA)
  - c. Platt Elevation Project Discuss project status and consider budget change request
  - d. Review draft Town Meeting Warning
- 11. New Business
  - a. Executive Session(s) The appointment or employment or evaluation of a public officer or employee per 1 V.S.A. 313 (a)(3)
  - b. Consider employee compensation matter
- 12. Adjourn

#### Meeting may be attended remotely as follows:

Via web: https://us02web.zoom.us/j/83925304322

Via telephone: (929) 205-6099 (Meeting ID: 839 2530 4322)

It is strongly recommended that potential participants familiarize themselves with Zoom software (<a href="https://zoom.us/">https://zoom.us/</a>) prior to the meeting as the Board will not dedicate time to educating the public in its use.

#### **Selectboard Meeting Agenda**

#### Monday, February 7, 2022 - 6:00 PM

#### Meeting will be held remotely online, with no physical presence, see information below

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda

[1 VSA 312(d)(3)(A)]

- 3. Minutes Approval Meeting(s) of 1/24/2022
- 4. Selectboard Pay Orders
- 5. Announcements/Correspondence
- 6. Visitors and Concerned Citizens
- 7. Town Officials Business
  - a. Town Tree Warden Discuss Emerald Ash Borer
  - b. Board of Listers Annual certificate of no appeals/suits

[32 VSA 4155]

- 8. Transfer Station/Solid Waste Management
  - a. Updates
- 9. Roads and Bridges
  - a. Updates
  - b. Consider application(s) for excess vehicle weight permits [23 VSA 1400a]
- 10. Old Business
  - Platt Elevation Project Discuss project status and consider budget change request
  - b.a. Review and discuss proposed FY2023 Budget
  - e.b. Review draft Town Meeting Warning
  - d.c. Discuss Town Office repairs
  - e.d. Discussion of use of funds from the American Rescue Plan Act (ARPA)

#### 11. New Business

- a. Consideration of application for communications tower on land of Ski Magic, LLC
- b. 2<sup>nd</sup> Class Liquor License Derry Downtown, Limited, DBA Derry Downtown, Limited
- c. Consider application of VLCT-PACIF grant
- d. Executive Session(s) The appointment or employment or evaluation of a public officer or employee per 1 V.S.A. 313 (a)(3)
- e. Consider employee compensation matter

#### 12. Adjourn

#### Meeting may be attended remotely as follows:

Via web: <u>https://us02web.zoom.us/j/86271105519</u>

Via telephone: (929) 205-6099 (Meeting ID: 862 7110 5519)

It is strongly recommended that potential participants familiarize themselves with Zoom software (<a href="https://zoom.us/">https://zoom.us/</a>) prior to the meeting as the Board will not dedicate time to educating the public in its use.

#### **Selectboard Meeting Agenda**

#### Monday, February 21, 2022 – 6:00 PM 100 Old School Street, South Londonderry, VT 05155

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda

[1 VSA 312(d)(3)(A)]

- 3. Minutes Approval Meeting(s) of 2/7/2022
- 4. Selectboard Pay Orders
- 5. Announcements/Correspondence
- 6. Visitors and Concerned Citizens
  - a. Monthly update One Londonderry
- 7. Town Officials Business
  - a. Town Treasurer Year-to-date budget review
  - b. Planning Commission Monthly update
- 8. Transfer Station/Solid Waste Management
  - a. Proclamation Londonderry Volunteer Rescue Squad
  - a.b. Updates
- 9. Roads and Bridges
  - a. Updates
  - Adopt annual VTrans Certification of Compliance with Town Road & Bridge Standards and network Inventory
  - c. Discuss VTrans FY2023 Municipal Highway Grant application
  - d. Consider application(s) for excess vehicle weight permits

[23 VSA 1400a]

#### 10. Old Business

- a. Platt Elevation Project 4th Extension of Memorandum of Understanding
- b. Platt Elevation Project 4th Extension of Construction Contract
- c. Consider sale of Town-owned property Parcel 110001.000

[24 VSA 1061]

- d. Designation of agent and authorization to convey Town-owned property Parcel 103001.000
- e. Consider application of VLCT-PACIF grant
- f. Review and discuss proposed FY2023 Budget
- g. Discussion of use of funds from the American Rescue Plan Act (ARPA)
- h. Executive Session The negotiating or securing of real estate purchase or lease options, per 1 V.S.A. 313 (a)(2)
- i. Consider long-term lease for solar array project on former septage field
- 11. New Business
  - a. Proclamation Londonderry Volunteer Rescue Squad
  - b.a. Consider public access and requirement for wearing protective masks at Town Offices
  - ←<u>b.</u> Highway Garage lighting improvements Authorize use of Town Buildings Reserve Fund
  - d.c. Executive Session(s) The appointment or employment or evaluation of a public officer or employee per 1 V.S.A. 313 (a)(3)
  - e.d. Consider employee compensation matter
- 12. Adjourn

#### **Selectboard Meeting Agenda**

#### Monday, March 7, 2022 – <u>5:30</u> PM 100 Old School Street, South Londonderry, VT 05155

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda

[1 VSA 312(d)(3)(A)]

- 3. Executive Session(s) The appointment or employment or evaluation of a public officer or employee per 1 V.S.A. 313 (a)(3)
- 4. Minutes Approval Meeting(s) of 2/21/2022
- 5. Selectboard Pay Orders
- 6. Announcements/Correspondence
- 7. Visitors and Concerned Citizens
- 8. Town Officials Business
  - a. Ratification of 1/10/2022 vote to reschedule Town Meeting to 4/30/2022
  - Acknowledgement of extension of terms of Town officers and officials, and organizational decisions
- 9. Transfer Station/Solid Waste Management
  - a. Updates
- 10. Roads and Bridges
  - a. Updates
  - b. Approve rustproofing Release and Hold Harmless Agreement
  - c. Consider application(s) for excess vehicle weight permits

[23 VSA 1400a]

#### 11. Old Business

- a. Consider long-term lease for solar array project on former septage field
- b. Executive Session The negotiating or securing of real estate purchase or lease options, per 1 V.S.A. 313 (a)(2)
- a.c. Consider proposal for Town Hall structural design, and use of Town Buildings Reserve Fund
- b.d. Review draft Town Meeting Warning
- c.e. Discussion of use of funds from the American Rescue Plan Act (ARPA)
- d.a. Executive Session The negotiating or securing of real estate purchase or lease options, per 1 V.S.A. 313 (a)(2)
- e.a. Consider long-term lease for solar array project on former septage field

#### 12. New Business

- a. 1<sup>st</sup> & 3<sup>rd</sup> Class Liquor Licenses & Outside Consumption Permit Jake's Marketplace Café, Inc., DBA Jake's Marketplace Café
- b. 2<sup>nd</sup> Class Liquor License O'Connor's Corner Store, LLC., DBA The Corner
- c. Consider employee compensation matter
- 13. Adjourn

# **Special Selectboard Meeting Agenda**

## Friday, March 11, 2022 – 4:00 PM 100 Old School Street, South Londonderry, VT 05155

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda

[1 VSA 312(d)(3)(A)]

- 3. Executive Session(s) The appointment or employment or evaluation of a public officer or employee per 1 V.S.A. 313 (a)(3)
- 4. Adjourn

Posted and distributed on March 10, 2022

# **Special Selectboard Meeting Agenda**

## Tuesday, March 15, 2022 – <u>5:00</u> PM 100 Old School Street, South Londonderry, VT 05155

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda

[1 VSA 312(d)(3)(A)]

- 3. Executive Session(s) The appointment or employment or evaluation of a public officer or employee per 1 V.S.A. 313 (a)(3)
- 4. Adjourn

Posted and distributed on March 14, 2022

#### **Selectboard Meeting Agenda**

#### Monday, March 21, 2022 – 6:00 PM 100 Old School Street, South Londonderry, VT 05155

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda

[1 VSA 312(d)(3)(A)]

- 3. Minutes Approval Meeting(s) of 3/7/2022, 3/11/2022 & 3/15/2022
- 4. Selectboard Pay Orders
- 5. Announcements/Correspondence
- 6. Visitors and Concerned Citizens
  - a. Monthly update One Londonderry
  - b. Review and discuss Williams Dam Study
- 7. Town Officials Business
  - a. Town Treasurer Year-to-date budget review
  - b. Planning Commission Monthly update
  - c. Beautification Committee Request to waive permit fees for "Welcome to Londonderry" signs
  - d. E911 Coordinator Approve name of new private road
  - e. E911 Coordinator Rename Legal Trails #2 & #4
- 8. Transfer Station/Solid Waste Management
  - a. Updates
  - b. Consider changes to hours of operation
- 9. Roads and Bridges
  - a. Updates
  - b. Access Permit 2022-03 Mountain Lake Road, Parcel 019009.300
  - c. Consider application(s) for excess vehicle weight permits

[23 VSA 1400a]

#### 10. Old Business

- a. Review and discuss Williams Dam Study
- a. Consider proposals for Town Hall roof repairs and construction management Services, and use of Town Buildings Reserve Fund
- b. Platt Elevation Project Consider budget change request
- c. Discuss Town Office Repairs
- d. Review and discuss proposed FY2023 Budget
- e. Discussion of use of funds from the American Rescue Plan Act (ARPA)
- f. Consider annual Town Meeting Warning
- 11. New Business
  - a. Annual appointments Planning Commission
  - b. 1<sup>st</sup> & 3<sup>rd</sup> Class Liquor Licenses Smith Foodservice Hospitality & Entertainment, LLC, DBA Revival Kitchen
  - c. 2<sup>nd</sup> Class Liquor License AGS Vermont, Inc., DBA Londonderry Village Market
  - d. Consider review and update of job descriptions
- 12. Adjourn

## **Special Selectboard Meeting Agenda**

#### Thursday, March 24, 2022 – <u>5:00</u> PM 100 Old School Street, South Londonderry, VT 05155

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda

[1 VSA 312(d)(3)(A)]

- 3. New Business
  - a. Executive Session(s) The appointment or employment or evaluation of a public officer or employee per 1 V.S.A. 313 (a)(3)
- 4. Old Business
  - a. Review and discuss proposed FY2023 Budget
  - b. Review and discuss Williams Dam Study
  - c. Consider annual Town Meeting Warning
- 5. Adjourn

Posted and distributed on March 22, 2022

# **Special Selectboard Meeting Agenda**

#### Tuesday, March 29, 2022 – <u>5:00</u> PM 100 Old School Street, South Londonderry, VT 05155

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda

[1 VSA 312(d)(3)(A)]

- 3. Old Business
  - a. Executive Session(s) The appointment or employment or evaluation of a public officer or employee per 1 V.S.A. 313 (a)(3)
- 4. Adjourn

Posted and distributed on March 28, 2022

#### **Selectboard Meeting Agenda**

#### Monday, April 4, 2022 – 6:00 PM 100 Old School Street, South Londonderry, VT 05155

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda

[1 VSA 312(d)(3)(A)]

- 3. Minutes Approval Meeting(s) of 3/21/2022, 3/24/2022 & 3/29/2022
- 4. Selectboard Pay Orders
- 5. Announcements/Correspondence
- 6. Visitors and Concerned Citizens
- 7. Town Officials Business
- 8. Transfer Station/Solid Waste Management
  - a. Updates
  - b. Consider changes to hours of operation
  - c. Discuss bottle/can redemption
- 9. Roads and Bridges
  - a. Updates
  - b. Review Road Crew job description
  - <u>e.b.</u> Consider application(s) for excess vehicle weight permits

[23 VSA 1400a]

#### 10. Old Business

- a. Discussion of use of funds from the American Rescue Plan Act (ARPA)
- b. Report on training with the Planning Commission and One Londonderry
- c. Ratify 3/21/2022 decision to acknowledge proposals for Town Hall roof repairs and construction management Services.
- d. Consider proposal for Town Hall construction management services, and use of Town Buildings Reserve Fund

#### 11. New Business

- a. 1st & 3rd Class Liquor Licenses Manzana, Inc., DBA Manzana, Inc. (Solo Farm & Table)
- b. 1<sup>st</sup> & 3<sup>rd</sup> Class Liquor Licenses & Outside Consumption Permit Upper Tamarack, Inc., DBA Upper Pass Lodge
- c. 2<sup>nd</sup> Class Liquor License Jelley Enterprises, Inc., DBA Jelley's Auto Care Center
- d. 2nd Class Liquor License Michael & Tammy Clough, DBA Mike and Tammy's Main Street Deli/Market

#### 12. Adjourn

Meeting documents will be available at <a href="http://www.londonderryvt.org/town/agendasminutes/">http://www.londonderryvt.org/town/agendasminutes/</a> approximately 24 hours before the meeting.

As Amended at Meeting

# **Special Selectboard Meeting Agenda**

#### Tuesday, April 12, 2022 – <u>5:30</u> PM 100 Old School Street, South Londonderry, VT 05155

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda

[1 VSA 312(d)(3)(A)]

- 3. Old Business
  - a. Consideration of use of funds from the American Rescue Plan Act (ARPA)
  - **b.** Discuss special meeting scheduled for next week
- 4. Adjourn

**As Amended at Meeting** 

#### **Selectboard Meeting Agenda**

#### Monday, April 18, 2022 – 6:00 PM 100 Old School Street, South Londonderry, VT 05155

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda

[1 VSA 312(d)(3)(A)]

- 3. Minutes Approval Meeting(s) of 4/4/2022 & 4/12/20224. Selectboard Pay Orders
- 5. Announcements/Correspondence
- 6. Visitors and Concerned Citizens
  - a. Monthly update One Londonderry
- 7. Town Officials Business
  - a. Planning Commission Presentation of North Village Main Street Study & Master Plan
  - b. Emergency Management Director Discussion & update on Local Emergency Management Plan
  - c. Conservation Commission Williams Dam alternatives
  - d. Conservation Commission Proposed Shamburg property trails
  - e. Conservation Commission Bee the Change program
  - f. E911 Coordinator Approve name of new private road (Moose Hill)
  - g. Discuss upcoming annual Town Meeting Saturday, April 30th at 9:30 AM at Town Hall
- 8. Transfer Station/Solid Waste Management
  - a. Updates
  - b. Consider changes to hours of operation
- 9. Roads and Bridges
  - a. Updates
  - b. Request for signs on Mountain Lake Road
  - c. Access Permit 2022-04 Winhall Station Road, Parcel 046001.001
  - d. WRC request for bridge project prioritization
  - e. Consider Road Crew/Equipment Operation job description
  - f. Consider application(s) for excess vehicle weight permits

[23 VSA 1400a]

- 10. Old Business
  - a. Discussion of use of funds from the American Rescue Plan Act (ARPA)
  - b.<u>a.-</u>Executive Session(s) The appointment or employment or evaluation of a public officer or employee per 1 V.S.A. 313 (a)(3)
- 11. New Business
  - a. Green Up Day Coordination May 1st
  - b. Annual appointments Representatives of the Deerfield Valley & Southern Vermont Communications Union Districts
  - c. Annual appointments Parks Board
  - d. Schedule for May Selectboard meetings
  - e. 1<sup>st</sup> & 3<sup>rd</sup> Class Liquor Licenses & Outside Consumption Permit Ski Magic, LLC, DBA Magic Mountain Ski Area
  - f. 1st & 3rd Class Liquor License Turner Enterprises, LLC, DBA The New American Grill
  - g. 2<sup>nd</sup> Class Liquor License for Mountain Energy of VT, Inc., DBA Mountain Energy
  - <u>h. Executive Session(s) The appointment or employment or evaluation of a public officer or employee per 1 V.S.A. 313 (a)(3)</u>
- 12. Adjourn

# **Special Selectboard Meeting Agenda**

Wednesday, April 20, 2022 – 6:00 PM Town Hall - 139 Middletown Road, South Londonderry, VT 05155

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda

[1 VSA 312(d)(3)(A)]

- 3. <u>Amend the Selectboard Rules of Procedure to expand public participation for informational meeting</u>
- 4. Informational Meeting on the Williams Dam
- 5. Adjourn

Revised April 19, 2022

Posted and distributed on April 19, 2022

#### **Selectboard Meeting Agenda**

#### Monday, May 9, 2022 – 6:00 PM 100 Old School Street, South Londonderry, VT 05155

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda [1 VSA 312(d)(3)(A)]
- 3. Organization
  - a. Elect a Selectboard Chair and Vice-Chair
     b. Set Regular Meeting Schedule & Location
     c. Designate newspaper of record
     d. Designate member with authority to sign warrants & pay orders
     [24 VSA 871(a)]
     [17 VSA 2641(b)]
     [27 VSA 2641(b)]
  - e. Adopt Rules of Procedure
- 4. Minutes Approval Meeting(s) of 4/12/2022, 4/18/2022 & 4/20/2022
- 5. Selectboard Pay Orders
- 6. Announcements/Correspondence
- 7. Visitors and Concerned Citizens

a.	Road Commissioner	[17 VSA 2646(16) & 2651(a)]
b.	Emergency Management Director	[20 VSA 6(a)]
c.	Windham Regional Commission Representatives (2)	[24 VSA 4343(a)]
d.	Tree Warden	[24 VSA 871(b)]
e.	911 Coordinator	[30 VSA 7056(a)]
f.	Animal Control Officer	[20 VSA 3549]

- 8. Town Officials Business
- 9. Transfer Station/Solid Waste Management
  - a. Updates
- 10. Roads and Bridges
  - a. Updates
  - b. Discuss equipment sharing agreement with Windham for roadside mower
  - c. Consider roadway pull off for proposed dry hydrant along Parsons Lane
  - d. Consider annual purchase of calcium chloride/magnesium
- 11. Old Business
  - a. Platt Elevation Project 5th Extension of Memorandum of Understanding
  - b. Platt Elevation Project 5th Extension of Construction Contract
  - c. Review bids and award contract for summer parks maintenance
  - d. Water/Wastewater Study Authorize grant application and approval documents, and engineering contract amendments
  - e. Zoning Bylaw amendment Consider consultant services contract
  - f. Discuss Town Hall and Town Office repairs
  - g. Annual appointments Parks Board

h.a. Executive Session — The negotiating or securing of real estate purchase or lease options, per 1 V.S.A. 313 (a)(2)

- 12. New Business
  - a. Consider requests for use of Town Hall
  - b. Follow-up discussion on 2022 Town Meeting
  - Executive Session The negotiating or securing of real estate purchase or lease options, per 1 V.S.A.
     313 (a)(2)
- 13. Adjourn

As Amended at Meeting

#### **Selectboard Meeting Agenda**

#### Monday, May 23, 2022 – 6:00 PM 100 Old School Street, South Londonderry, VT 05155

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda

[1 VSA 312(d)(3)(A)]

- 3. Minutes Approval Meeting(s) of 5/9/2022
- 4. Selectboard Pay Orders
- 5. Announcements/Correspondence
- 6. Visitors and Concerned Citizens
  - a. Monthly update One Londonderry
- 7. Town Officials Business
  - a. Emergency Management Director Adopt Local Hazard Mitigation Plan
  - b. Planning Commission Monthly update
  - c. Board of Listers Authorize contract for GIS mapping services
  - d. Town Treasurer Year-to-date budget review
  - e. Conservation Commission Discuss Shamberg Forest trail proposal
  - f. Conservation Commission Discuss pollinator project
  - g. Discussion loan of painting to the Londonderry Historical Society
- 8. Transfer Station/Solid Waste Management
  - a. Updates
- 9. Roads and Bridges
  - a. Updates
  - b. Annual Town Highway Financial Plan certification

[19 V.S.A. §306(j)

- c. Consider Road Foreman job description
- 10. Old Business
  - a. Discussion of use of funds from the American Rescue Plan Act (ARPA)
  - b. Discuss Williams Dam alternatives
  - Consider BDCC Community Facilities Technical Assistance Program grant agreement for Town Hall structural design
- 11. New Business
  - a. Itinerant Vendor Permit Application West River Farmers Market
  - b. Discuss Town parks security and maintenance
  - c. Appoint Forest Fire Warden position

[10 VSA 2641(a)]

- d. Annual appointments Conservation Commission
- 12. Adjourn

#### **Selectboard Meeting Agenda**

#### Monday, June 6, 2022 – 6:00 PM 100 Old School Street, South Londonderry, VT 05155

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda

[1 VSA 312(d)(3)(A)]

- 3. Minutes Approval Meeting(s) of 5/23/2022
- 4. Selectboard Pay Orders
- 5. Announcements/Correspondence
- 6. Visitors and Concerned Citizens
  - a. Monthly update One Londonderry
- 7. Town Officials Business
  - a. Town Clerk Review list of unregistered dogs

[20 V.S.A. 3590]

- 8. Transfer Station/Solid Waste Management
  - a. Updates
  - b. Authorize contract for hazardous materials collection
- 9. Roads and Bridges
  - a. Updates
  - b. Discuss summer paving
  - c. Consider application(s) for excess vehicle weight permits

[23 VSA 1400a]

#### 10. Old Business

- a. Discussion of use of funds from the American Rescue Plan Act (ARPA)
- b. Discuss Town parks security and maintenance
- c. Consider request for use of Town Office meeting room

#### 11. New Business

- a. Consider changes to land use review fees
- b. Consider whether to establish a local Cannabis Control Commission [7 VSA 863(b)]
- Executive Session The negotiating or securing of real estate purchase or lease options, per 1 V.S.A. 313 (a)(2)
- d. Consider long-term lease for solar array project on former Town septage field
- e. Executive Session(s) The appointment or employment or evaluation of a public officer or employee per 1 V.S.A. 313 (a)(3)

#### 12. Adjourn

Meeting documents will be available at <a href="http://www.londonderryvt.org/town/agendasminutes/">http://www.londonderryvt.org/town/agendasminutes/</a> approximately 24 hours before the meeting.

Posted and distributed on June 2, 2022

#### **Selectboard Meeting Agenda**

#### Monday, June 20, 2022 – 6:00 PM 100 Old School Street, South Londonderry, VT 05155

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda

[1 VSA 312(d)(3)(A)]

- 3. Minutes Approval Meeting(s) of 6/6/2022
- 4. Selectboard Pay Orders
- 5. Announcements/Correspondence
- 6. Visitors and Concerned Citizens
  - a. Monthly update One Londonderry
- 7. Town Officials Business
  - a. Planning Commission Monthly update
  - b. Conservation Commission Discuss Shamberg Forest trail proposal
  - c. Conservation Commission Consider site for pollinator project
  - d. Town Treasurer Receive & review Treasurer's internal financial control document [24 VSA 872(c)]
- 8. Transfer Station/Solid Waste Management
  - a. Updates
- 9. Roads and Bridges
  - a. Updates
  - b. Access Permit 2022-05 45 Old School Street, Parcel 101303.000 (road crossing)
  - c. Review bids and award contract for FY2023 Winter sand
  - d. Approve letter of intent to participate in the FY2023 Municipal Roads Grants-in-Aid Program
- 10. Old Business
  - a. Discussion of use of funds from the American Rescue Plan Act (ARPA)
  - b. Consider whether to establish a local Cannabis Control Commission [7 VSA 863(b)
  - e.b. Water/Wastewater Study Authorize grant application and approval documents, and engineering contract amendments
- 11. New Business
  - a. Update on Communications Union Districts
  - b.a. Appoint alternate representative to the Southern Vermont Communications
    Union District
  - e.b. Consider changes to Personnel Policy regarding eligibility for benefits
  - d.c.Discuss adjustments to summer meeting schedule
  - e.d. Executive Session(s) The appointment or employment or evaluation of a public officer or employee per 1 V.S.A. 313 (a)(3)
  - f.e. Consider employee compensation matters
- 12. Adjourn

#### **Special Selectboard Meeting Agenda**

#### Wednesday, July 6, 2022 – 6:00 PM 100 Old School Street, South Londonderry, VT 05155

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda

[1 VSA 312(d)(3)(A)]

- 3. Minutes Approval Meeting(s) of 6/20/2022
- 4. Selectboard Pay Orders
- 5. Announcements/Correspondence
- 6. Visitors and Concerned Citizens
- 7. Town Officials Business
  - a. Town Treasurer Set tax rate for FY2023
- 8. Transfer Station/Solid Waste Management
  - a. Updates
- 9. Roads and Bridges
  - a. Updates
  - b. Review bids and award contract for FY2023 road paving
  - c. Selection of consultant for Spring Hill Road culvert replacement

#### 10. Old Business

- a. Discussion of use of funds from the American Rescue Plan Act (ARPA)
- b. Consider request from One Londonderry to conduct site analyses for a community center at the Prouty property
- c. Consider request from the Conservation Commission to establish a pollinator garden on the Prouty property
- d. Platt Elevation Project 6th Extension of Memorandum of Understanding
- e. Platt Elevation Project 6th Extension of Construction Contract
- f. Consider changes to Personnel Policy regarding eligibility for benefits
- g. Consider whether to establish a local Cannabis Control Commission [7 VSA 863(b)]

#### 11. New Business

- a. Approve Auditor engagement letter Sullivan, Powers & Co., Inc.
- b. Consider contract with the Windham County Sheriff's Office for FY2023 policing services

#### 12. Adjourn

Meeting documents will be available at <a href="http://www.londonderryvt.org/town/agendasminutes/">http://www.londonderryvt.org/town/agendasminutes/</a> approximately 24 hours before the meeting.

Posted and distributed on July 1, 2022

## **Selectboard Meeting Agenda**

#### Monday, July 18, 2022 – 6:00 PM 100 Old School Street, South Londonderry, VT 05155

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda

[1 VSA 312(d)(3)(A)]

- 3. Minutes Approval Meeting(s) of 7/6/2022
- 4. Selectboard Pay Orders
- 5. Announcements/Correspondence
- 6. Visitors and Concerned Citizens
  - a. Monthly update One Londonderry
- 7. Town Officials Business
  - a. Listers Homestead penalties

[32 V.S.A. 5410(g)

- b. Planning Commission Monthly update
- 8. Transfer Station/Solid Waste Management
  - a. Updates
- 9. Roads and Bridges
  - a. Updates
- 10. Old Business
  - a. Update on Communications Union Districts
  - b. Discussion of use of funds from the American Rescue Plan Act (ARPA)
  - c. Designation of agent and authorization to convey long-term lease of Town-owned property portion of Parcel 1030010.000 for use as solar array
- 11. New Business
- 12. Adjourn

Meeting documents will be available at <a href="http://www.londonderryvt.org/town/agendasminutes/">http://www.londonderryvt.org/town/agendasminutes/</a> approximately 24 hours before the meeting.

Posted and distributed on July 15, 2022

#### **Selectboard Meeting Agenda**

#### Monday, August 15, 2022 – 6:00 PM 100 Old School Street, South Londonderry, VT 05155

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda

[1 VSA 312(d)(3)(A)]

- 3. Minutes Approval Meeting(s) of 7/18/2022
- 4. Selectboard Pay Orders
- 5. Announcements/Correspondence
- 6. Visitors and Concerned Citizens
- 7. Town Officials Business
  - a. Town Clerk Approve Town Meeting minutes of 4/30/2022

[24 VSA 1152]

- b. Beautification Committee Welcome to Londonderry sign project
- 8. Transfer Station/Solid Waste Management
  - a. Updates
  - b. Consider changes to hours of operation
  - c. Consider Recycling Coordinator job description
- 9. Roads and Bridges
  - a. Updates
  - b. Discuss community traffic calming effort
  - c. Consider speed limit on Rowley Lane
  - d. Consider proposal for roadside tree cutting on Hells Peak Road
  - e. Selection of engineering consultant for Spring Hill Road culvert replacement

#### 10. Old Business

- a. Selection of consultant to conduct the Housing Needs Assessment
- b. Consider whether to establish a local Cannabis Control Commission [7 VSA 863(b)]
- c. Discussion on proposed One Londonderry community center project

#### 11. New Business

a. Consider request for boot drop – Ruck Up, Inc.

[23 VSA 1056]

- b. Consider placement of roadside historic marker on Town property
- c. Discuss applicability of Personnel Policy to elected officials
- d. Review bids and award contract for heating oil delivery for Town facilities
- e. Discuss Stormwater Planning
- f. Consider participation in VLCT-PACIF cyber security awareness training

#### 12. Adjourn

#### **Selectboard Meeting Agenda**

#### Monday, August 29, 2022 – 6:00 PM 100 Old School Street, South Londonderry, VT 05155

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda

[1 VSA 312(d)(3)(A)]

- 3. Minutes Approval Meeting(s) of 8/15/2022
- 4. Selectboard Pay Orders
- 5. Announcements/Correspondence
- 6. Visitors and Concerned Citizens
  - a. Monthly update One Londonderry
  - b. Update on Communications Union Districts
- 7. Town Officials Business
  - a. Planning Commission Monthly update
  - b. E911 Coordinator Approve name of new private road (Perry Lane)
- 8. Transfer Station/Solid Waste Management
  - a. Updates
- 9. Roads and Bridges
  - a. Updates
  - b. Consider proposal for roadside tree cutting on Hells Peak Road
  - c. Consider request to VTrans for speed limits on VT Route 100 south of VT Route 11
  - d. Consider changes to Town Highway numbers for Hells Peak Road
  - e. Consider contract for supply of Road Crew uniforms
- 10. Old Business
  - a- Update on Communications Union Districts
  - b.a. Consider establishment of committees for Housing Needs Assessment, Water-Wastewater project and Town Hall Renovation project
  - <u>e.b.</u> Establish Cannabis Control Commission point of contact
  - d.c. Platt Elevation Project 7th Extension of Memorandum of Understanding
- 11. New Business
- 12. Adjourn

Meeting documents will be available at <a href="http://www.londonderryvt.org/town/agendasminutes/">http://www.londonderryvt.org/town/agendasminutes/</a> approximately 24 hours before the meeting.

As Amended at Meeting

#### **Selectboard Meeting Agenda**

#### Monday, September 12, 2022 – 6:00 PM 100 Old School Street, South Londonderry, VT 05155

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda

[1 VSA 312(d)(3)(A)]

- 3. Executive Session(s) The appointment or employment or evaluation of a public officer or employee per 1 V.S.A. 313 (a)(3)
- 4. Minutes Approval Meeting(s) of 8/29/2022
- 5. Selectboard Pay Orders
- 6. Announcements/Correspondence
- 7. Visitors and Concerned Citizens
- 8. Town Officials Business
  - a. E911 Coordinator Approve name of new private road (Perry Lane)
  - b. Consider establishment of committees for the Housing Needs Assessment, Water-Wastewater project and Town Hall renovation project
- 9. Transfer Station/Solid Waste Management
  - a. Updates
- 10. Roads and Bridges
  - a. Updates
  - b. Discuss community traffic calming effort
  - c. Access Permit 2022-05A 45 Old School Street, Parcel 101303.000
  - d. Consider engineering cost proposal for Spring Hill Road culvert replacement
- 11. Old Business
  - Consider establishment of committees for the Housing Needs Assessment, Water-Wastewater project and Town Hall renovation project
  - <del>b.</del>a. Distribution of National Opioid Settlement funds
  - b. Discussion on a USDA project feasibility and eligibility analysis of the Williams Dam
- 12. New Business
  - a. Discuss FY2024 budget goals
  - b. Discuss brush removal at Town-owned Prouty property
  - c. Consideration of employee compensation matters
- 13. Adjourn

#### **Selectboard Meeting Agenda**

#### Monday, September 26, 2022 – 6:00 PM 100 Old School Street, South Londonderry, VT 05155

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda

[1 VSA 312(d)(3)(A)]

- 3. Executive Session(s) The appointment or employment or evaluation of a public officer or employee per 1 V.S.A. 313 (a)(3)
- 4. Minutes Approval Meeting(s) of 9/12/2022
- 5. Selectboard Pay Orders
- 6. Announcements/Correspondence
- 7. Visitors and Concerned Citizens
  - a. Monthly update One Londonderry
- 8. Town Officials Business
  - a. Planning Commission Monthly update
  - Parks Board/Flood Brook Athletic Association Discuss proposal for a regional Recreation Director
  - c. Town Treasurer Review 2022 Town Audit
  - d. Town Treasurer Annual VLCT-PACIF renewal
- 9. Transfer Station/Solid Waste Management
  - a. Updates
- 10. Roads and Bridges
  - a. Updates
  - b. Discuss community traffic calming effort Location of proposed radar feedback signs
  - c. Consider purchase of radar feedback signs, with waiver of Purchasing Policy provisions
  - d. Access Permit 2022-06 Landgrove Road, Parcel 001038.005
  - e. Authorize letter of support for FY23 VTrans Municipal Highway and Stormwater Mitigation Program Grant – Spring Hill Road culvert replacement

#### 11. Old Business

- a. Platt Elevation Project Discuss project status and consider budget change request
- b. Discuss potential amendments to Personnel Policy
- c. Discuss Stormwater Planning
- d. Ratification of 9/12/2022 vote on employee compensation matters
- e. Consider proposal for Town Hall roof repairs and replacement

#### 12. New Business

- a. 1<sup>st</sup> & 3<sup>rd</sup> Class Liquor Licenses & Outside Consumption Permit Londonderry Cafe & Tavern, LLC, DBA Jake's Marketplace Café
- b.a. Discuss Town Constable position
- e.b. Consider employee compensation matters
- c. Consider request for use of Town Hall

#### 13. Adjourn

#### **Selectboard Meeting Agenda**

#### Monday, October 10, 2022 – 6:00 PM 100 Old School Street, South Londonderry, VT 05155

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda

[1 VSA 312(d)(3)(A)]

- 3. Minutes Approval Meeting(s) of 9/26/2022
- 4. Selectboard Pay Orders
- 5. Announcements/Correspondence
- 6. Visitors and Concerned Citizens
  - a. Champion Fire Co. #5 Discuss Halloween Trunk or Treat
- 7. Town Officials Business
  - a. Conservation Commission Consider forestry plan proposal and use of Timber Fund
  - b. Development Review Board Annual appointments
- 8. Transfer Station/Solid Waste Management
  - a. Updates
- 9. Roads and Bridges
  - a. Updates
  - b. Consider bids for winter road salt
- 10. Old Business
  - a. Consider bids for brush clearing of Prouty property
  - b. Ratify 9/26/2022 decision on Town Hall roof repairs and replacement
  - c. Ratify 9/26/2022 decision on use of Town Hall
- 11. New Business
  - a. 1st & 3rd Class Liquor Licenses & Outside Consumption Permit Londonderry Cafe & Tavern, LLC, DBA Jake's Marketplace Café
  - b.a. Discuss Emergency Management Director position
  - <u>e.b.</u> Consider request for use of Town Office Meeting Room
  - d.c. Consider request for use of Alcoholic Beverages in Public Place Taylor Farm
- 12. Adjourn

Meeting documents will be available at <a href="http://www.londonderryvt.org/town/agendasminutes/">http://www.londonderryvt.org/town/agendasminutes/</a> approximately 24 hours before the meeting.

As Amended at Meeting

# Selectboard Special Meeting Agenda <u>Wednesday</u>, October <u>26</u>, 2022 – 6:00 PM 100 Old School Street, South Londonderry, VT 05155

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda [1 VSA 312(d)(3)(A)]
- 3. Minutes Approval
  - a. Meeting of 10/10/2022
  - b. Correction to minutes of 9/26/2022
- 4. Selectboard Pay Orders
- 5. Announcements/Correspondence
- 6. Visitors and Concerned Citizens
  - a. Update on Glebe Mountain lands from The Nature Conservancy
- 7. Town Officials Business
  - a. Planning Commission Appointment to fill vacancy
  - b. Planning Commission Monthly update
  - c. Planning Commission Authorization to apply for village center designation renewals
- 8. Transfer Station/Solid Waste Management
  - a. Updates
- 9. Roads and Bridges
  - a. Updates
- 10. Old Business
  - a. Town Office Renovation Project Discuss bond vote
  - b. Williams Dam Status update
- 11. New Business
  - a. 1st & 3rd Class Liquor Licenses & Outside Consumption Permit Londonderry Cafe & Tavern, LLC
  - b. Discuss regulation of short-term rentals
  - c. Discuss Town Constable position
  - d. Consider request for use of Town Hall
- 12. Adjourn

Meeting documents will be available at <a href="http://www.londonderryvt.org/town/agendasminutes/">http://www.londonderryvt.org/town/agendasminutes/</a> approximately 24 hours before the meeting.

Posted and distributed on October 25, 2022

NOTE: This meeting is being held in lieu of the meeting scheduled for 10/24/2022, which was cancelled.

## Selectboard Meeting Agenda Monday, November 7, 2022 – 6:00 PM 100 Old School Street, South Londonderry, VT 05155

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda

[1 VSA 312(d)(3)(A)]

- 3. Executive Session(s) The appointment or employment or evaluation of a public officer or employee per 1 V.S.A. 313 (a)(3)
- 4. Minutes Approval Meeting of 10/26/2022
- 5. Selectboard Pay Orders
- 6. Announcements/Correspondence
- 7. Visitors and Concerned Citizens
  - a. Meet with representative(s) of Brattleboro Development Credit Corporation/SeVEDS
- 8. Town Officials Business
  - a. Parks Board Update on creation of Recreation Director position
  - b. Village Wastewater Committee Presentation on project purpose, needs and benefits
  - village Wastewater Committee Consider hiring of Windham Regional Commission for public outreach
- 9. Transfer Station/Solid Waste Management
  - a. Updates
  - b. Discuss equipment funding
- 10. Roads and Bridges
  - a. Updates
- 11. Old Business
  - a. Discuss regulation of short-term rentals
  - b. Discussion of use of funds from the American Rescue Plan Act (ARPA)
  - c. Consider proposals for Town Hall and Town Office repair and renovation
  - d.c. Town Office Renovation Project Discuss bond vote
  - e.d. Ratification of 10/26/2022 to appointment to the Town Hall Renovation Committee

#### 12. New Business

- a. Discuss remote accessibility for meetings of public bodies
- b. Discuss Town Constable position
- c. Approve preventive maintenance agreement for Town Office generator
- d. Consider adoption of Declaration of Inclusion
- e. Executive Session The negotiating or securing of real estate purchase or lease options, per 1 V.S.A. 313 (a)(2)
- f. Consider employee compensation matter
- 13. Adjourn

# **Selectboard Special Meeting Agenda**

Wednesday, November 16, 2022 – 6:00 PM 100 Old School Street, South Londonderry, VT 05155

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda

[1 VSA 312(d)(3)(A)]

- 3. Executive Session(s) The appointment or employment or evaluation of a public officer or employee per 1 V.S.A. 313 (a)(3)
- 4. Consider employee compensation matter
- 5. Adjourn

Posted and distributed on November 14, 2022

#### **Selectboard Meeting Agenda**

#### Monday, November 21, 2022 – 6:00 PM 100 Old School Street, South Londonderry, VT 05155

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda

[1 VSA 312(d)(3)(A)]

- 3. Minutes Approval Meeting(s) of 11/7/2022 & 11/16/2022
- 4. Selectboard Pay Orders
- 5. Announcements/Correspondence
- 6. Visitors and Concerned Citizens
  - a. Monthly update One Londonderry
- 7. Town Officials Business
  - a. Planning Commission Monthly update
  - b. Planning Commission Authorize submittal of Municipal Planning Grant
  - c. Town Treasurer Year-to-date budget review
- 8. Transfer Station/Solid Waste Management
  - a. Updates
- 9. Roads and Bridges
  - a. Updates
  - b. Consider proposal for tree removal on Thompsonburg Road
  - c. Consider overcharge for winter sand delivery
  - d. Authorize letter of support for FY2022 Transportation Alternatives Grant Spring Hill Road

#### 10. Old Business

- a. Discuss regulation of short-term rentals
- b. Platt Elevation Project Construction project closeout
- c. Platt Elevation Project 78th Extension of Memorandum of Understanding
- d. Consider letter of support for BDCC/SeVEDS economic district designation
- e. Ratification of 11/7/2022 decision to assign representatives to meet with Library board

#### 11. New Business

- Discuss truck traffic on Main Street/Thompsonburg Road
- b. Discuss remote accessibility for meetings of public bodies
- c. Request by Chester Snowmobile Club for use of Town property for snowmobile trails
- d. Consider request to use Town Hall

#### 12. Adjourn

#### **Selectboard Meeting Agenda**

#### Monday, December 5, 2022 – 6:00 PM 100 Old School Street, South Londonderry, VT 05155

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda

[1 VSA 312(d)(3)(A)]

- 3. Minutes Approval Meeting of 11/21/2022
- 4. Selectboard Pay Orders
- 5. Announcements/Correspondence
- 6. Visitors and Concerned Citizens
- 7. Town Officials Business
  - a. Parks Board Discuss creation of Recreation Director position
  - b. Parks Board Consider proposal for amendment to facility winter maintenance contract
  - c. Town Treasurer Year-to-date budget review
- 8. Transfer Station/Solid Waste Management
  - a. Updates
  - b. Discuss Transfer Station holiday schedule
- 9. Roads and Bridges
  - a. Updates
  - b. Access Permit #2022-07 Little Pond Road, Parcel 017038.000
  - c. Discuss VTrans proposal for reduced speed limits on VT Route 100 south of VT Route 11
- 10. Old Business
  - a. Discuss regulation of short-term rentals
  - b. Discuss remote accessibility for meetings of public bodies
  - c. Consider proposals for Town Hall and Town Office repair and renovation
  - d.c. Town Office Renovation Project Declaration of Official Intent for bond vote
  - e.d. Town Office Renovation project Consider proposal for architectural services and use of Town Buildings Reserve Fund
  - Fig. Ratify 11/21/2022 decision on use of ARPA funds for Town Clerk retention bonus
  - g.f. Ratify 11/21/2022 decision on request to use of Town Hall

#### 11. New Business

- a. Consider conducting soil percolation testing at two properties being considered for Village Wastewater systems
- 12. Adjourn

## **Selectboard Special Meeting Agenda**

## Monday, December 12, 2022 – 5:00 PM 100 Old School Street, South Londonderry, VT 05155

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda

[1 VSA 312(d)(3)(A)]

- 3. New Business
  - a. Executive Session(s) The appointment or employment or evaluation of a public officer or employee per 1 V.S.A. 313 (a)(3)
- 4. Transfer Station/Solid Waste Management
  - a. Discuss Transfer Station holiday schedule
- 5. Adjourn

Posted and distributed on December 9, 2022

#### **Selectboard Meeting Agenda**

#### Monday, December 19, 2022 – 6:00 PM 100 Old School Street, South Londonderry, VT 05155

- 1. Call Meeting to Order
- 2. Additions or Deletions to the Agenda

[1 VSA 312(d)(3)(A)]

- 3. Minutes Approval Meeting(s) of 12/5/2022 & 12/12/2022
- 4. Selectboard Pay Orders
- 5. Announcements/Correspondence
- 6. Visitors and Concerned Citizens
  - a. Monthly update One Londonderry
- 7. Town Officials Business
  - a. Planning Commission Monthly update
  - b. Village Wastewater Committee Request to conduct soil testing at Pingree Park
  - c. Village Wastewater Committee Request to conduct soil testing at Custer Sharp property
  - d. Village Wastewater Committee Ratify 12/5/2022 decision to authorize soil testing at Library property
  - e. Parks Board Discuss creation of Recreation Director position
  - f. Parks Board Appointment to fill vacancy
- 8. Transfer Station/Solid Waste Management
  - a. Updates
- 9. Roads and Bridges
  - a. Updates
- 10. Old Business
  - a. Consider proposals for Town Hall roof repairs
  - b. Consider placement of roadside historic marker on Town property
  - c. Discussion of use of funds from the American Rescue Plan Act (ARPA)
  - d. Discuss regulation of short-term rentals
  - e. Discuss remote accessibility for meetings of public bodies
  - f. Discuss Williams Dam

#### 11. New Business

- a. Discuss requested Town Meeting article on borrowing for a new fire engine for the Phoenix Fire Company #6
- b. Review and discuss preliminary FY2024 Budget
- c. Discuss VT Route 11 right-of-way matter in the vicinity of Riley Road (TH #8)
- d. Consider changes to January Selectboard meeting schedule
- e. Executive Session(s) The appointment or employment or evaluation of a public officer or employee per 1 V.S.A. 313 (a)(3)
- f. Consider employee compensation matter
- g. Executive session Pending or probable civil litigation or a prosecution, to which the public body is or may be a party, per 1 V.S.A. 313 (a)(1)(E)

#### 12. Adjourn